Today’s Date, 2020

The Honorable {Insert Last Name}  
{Insert Address}

Dear {Senator or Assembly Member} {Insert Last Name}:

My name is {Insert First and Last Name}. I am the proud {parent or guardian} of {Insert First and Last Name} who receives supports and services from Springbrook. I reside in {City, County}.

{Insert description of son/daughter. What level of support do they need? Do they live in a congregate setting? What kinds of support do they receive and why?}

Did you know that {insert loved one’s name} is **three times\*** more likely to die if {she/they/he} contracts COVID-19? Despite this shocking reality, guidelines for distributing vaccines when they become available have not yet recommended prioritizing people with developmental/intellectual disabilities, or the dedicated Direct Support Professionals who support them. My family needs your advocacy to ensure that my loved one, countless others like {her/them/him}, and the people who support {her/them/him} are given priority access to COVID-19 vaccines when they become available.

I am writing today as not only a concerned {parent or guardian}, but as an informed member of the Springbrook Community. By working **in partnership with Springbrook**, representatives like you can ensure that New York’s most vulnerable people—who have been overlooked throughout this pandemic with regard to access to critical medical resources—are treated with the dignity and respect they deserve.

I implore you to **do your part** to ensure that people like {insert loved one’s name} are given priority access to vaccines. And, please, ensure that Direct Support Professionals supporting people like my loved one are prioritized as the essential health care providers they are. Thank you for your service and for your consideration of this critical matter.

Sincerely,

{First and Last Name}

\*<https://www.nytimes.com/2020/11/10/health/covid-developmental-disabilities.html>